Office of the New York State Comptroller
New York State and Local Retirement System
Employees' Retirement System
Police and Fire Retirement System
110 State Street, Albany, New York 12244-0001

Standard Work Day Resolution for Employees*

RS 2418

(Rev. 7/11)

BE IT RESOLVED, that the Town of Yates, Location code 30101, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (Hrs/day)
Highway Superintendent	8 hours
Town Clerk	6 hours
Court Clerk	6 hours
Town Hall Custodian	6 Hours
Highway MEO & Laborers	8 Hours
Code & Zoninig Officer	8 hours
Bookkeeper/Clerical & Councilman	6 Hours
Deputy Clerk	6 Hours

On this 8 day of January, 2015

(Signature of clerk) Date enacted: 1/8/2015

I, Brenda B. Donald, clerk of the governing board of the Town of Yates (Name of Employer),

of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 8 day of January, 2015 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of 5 members, and that 3 of such members were present at such meeting and that 3 of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto
Set my hand and the seal of the
Town of Yates
(Name of Employer)

(seal)

*To be used for all employees. Please list Elected and Appointed Officials on the form (RS2417-A) Standard Workday and Reporting Resolution for Elected and Appointed Officials.

See Instructions for Completing Form on Back

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Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A
(Rev. 3/14)

BE IT RESOLVED, that the Town of Yates (Name of Employer) / 30101 (Location Code) hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on time keeping system records or their record of activities:

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Participates in Employer's Time Keeping System (Yes/No-If Yes, do not complete the last two columns)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
Elected Officials									
Town Clerk	6	Brenda B. Donald	9906	3512239	☐	1/1/12-12/31/15	n	22.45 days	☐
Highway Superintendent	8	Roger W. Wolfe	5606	3136203-1	☐	1/1/12-12/31/15	n	24.38 days	☐
Councilman	6	James Whipple	8189	4161873-7	☐	1/1/14-12/31/17	n	.42 days	☐
Appointed Officials									
Bookkeeper	6	Lynne Johnson	3519	3921770-8	☐	1/1/14-12/31/15	n	11 days	☐
Code Officer	8	Daniel Wolfe	8910	4216516-7	☐	1/1/14-12/31/15	n	3.5/5.55 26 pay /yr	☐
Deputy Town Clerk	6	Dawn Metty	9154	4324224-7	☐	1/1/12-12/31/15	y	n/a	☐

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

I, Brenda B. Donald (Name of secretary or clerk), secretary/clerk (Circle one) of the governing board of the Town of Yates (Name of Employer), of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 8 day of January, 20 15 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Yates (Name of Employer) on this 8 day of January, 20 15, _____ (Signature of the secretary or clerk).

Affidavit of Posting: I, Brenda B. Donald (Name of secretary or clerk), being duly sworn, deposes and says that the posting of the Resolution began on 1/9/15 (Date) and continued for at least 30 days. That the Resolution was available to the public on the

☐ Employer's website at _____

☑ Official sign board at 8 South Main Lyndonville NY 14098

☑ Main entrance secretary or clerk's office at 8 South Main Lyndonville, NY

(seal)

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Standard Work Day and Reporting Resolution for Elected and Appointed Officials Continuation Form

RS 2417-B

(Rev. 3/14)

Title	Standard Work Day (Hrs/day) Min. 6 hrs, Max. 8 hrs	Name (First & Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Participates in Employer's Time Keeping System (Yes/No-If Yes, do not complete the last two columns)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
Elected Officials									
					☐				☐
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Appointed Officials									
Court Clerk	6	Susanne Sanderson	7474	3460824-0	☐	1/1/14-12/31/17	y	n/a	☐
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Employer _____ Location Code _____ Page ____ of ____ (use with form RS 2417-A)